



Location Use Application

City of Detroit, Mayor Kwame M. Kilpatrick

Project Name & Description

☐ Film
 ☐ Documentary
 ☐ TV/Cable Production
 ☐ Commercial Ad
 ☐ Other
 ☐ Gov't

Total Dates in Detroit:		Start:		End:	
Production Company:					
Primary Contact:					
Address:					
City, State, Zip					
Business Phone:		Mobile Phone:			
Fax #:		Email Address:			

Title	Name	Phone/Email
Producer:		
Director:		
Production Manager:		
Location Manager:		
Other Contacts:		
Insurance Company:	Policy #:	
Agent:		
<u>Attach a certificate of insurance with the "City of Detroit" named and proof of \$1 million of liability insurance.</u>		

Detroit Filming Location Detail (date order is preferred)			
Location Description (Include Cross Streets or Address)	Film Shoot Date & Time	Number of On-site Crew	Brief Scene Description

List equipment to be used during filming (attach any available detailed drawing or descriptions):

- On-site Vehicles (autos, trucks, cranes, etc.):

- Special Effects: Flammables, Explosives, Firearms, Dangerous Materials (a pre-display is required):

- Miscellaneous:

Municipal Permit Requirements; the following permits are required to begin filming.

1. **Detroit Film Office Permit:** Required for any film work within municipal boundaries.
2. **Detroit Fire Marshall Permit:** Required for building safety and when any combustible is used (30–day process & review)
3. **Detroit City Engineering Permit:** Required for any use of municipal right-of way.

Municipal Charges:

1. Permit Fees vary by need.
2. Street closures require both City and State permit if applicable.
3. Police Department Services: Hourly rate applies for required support.
4. Fire Department Services: Hourly rate applies for required support.
5. Department Fees: Varies by required service. Includes, but not limited to: Vehicle Rental, Building/Facility Rental, Traffic Planning, and Refuse/Waste Service.